

IFC Re-Commitment to Safe Social Events (Spring 2023)

- Schedule a meeting with an SFL staff member prior to your first event to review your plans (email greeks@cornell.edu).
- We are working on a train-the-trainer model with Consent Ed. We encourage chapter members to [apply](#) to be trained. Then in March and April, chapters will need to schedule a Consent Ed training. A link will be provided closer to March to schedule the chapter training.
- Schedule a Cayuga's Watchers Training for your chapter (to occur this semester).
 - [Request Training](#)
 - Email Amy Murro at amurro@cayugaswatchers.org to become a Cayuga's Watchers trainer
- Review the internal accountability system your inter/national organization provides with the chapter exec board, for example honor council, standards board, etc. If there are members not on the exec board who are responsible for this process, include them in the review, too. And make sure chapter members are also aware of this process.
- Social Monitor training must be completed by anyone assigned to be a sober monitor for an event as well as executive board members
 - [SFL Campus Groups Form](#)
- Sexual Violence prevention training must be completed by entire chapter
 - [SFL Campus Groups Form](#)
- Complete one of the following two worksheets with your whole chapter and advisor (submit to IFC).
 - [Prevention Plan - Dr. Lori Hart](#)
 - [Changing the Sexual Culture - Laura Weiss](#)
- Nominate a member for the social event checks following the guidelines presented by IFC
 - [Notify IFC who has been selected from your chapter](#)
- Complete required SFL Forms on time
 - [New Member Education Plan](#) (due Monday, January 23)
 - [2023 SFL Group Registration](#) (due Friday, January 27)
- President, Social Chair(s), Risk Manager, and IFC Social Event Check member must attend Social Event Training on January 31. As stated in the Social Event Policy, the chapter must have insurance and relevant building permits on file with SFL.
- Contact sheet with president, risk manager, and sober monitors contact information available in event space, restrooms, and by the entry/exit
 - Bring an example to SFL meeting
- Rave Guardian App QR code will be displayed on either the contact sheet or 24/7 stickers
 - [QR Code](#)
- Coat check room/rack must be available in the common area of the house during events
- Place 24/7 hotline stickers in restrooms and event spaces
- Collect 10 LED wristbands from IFC/SFL
- Chapter will follow all guidelines as stated in the [Social Event Policy](#), including but not limited to no hard alcohol, limit event to a common area, provide water and non-salty snacks, use either BYOB or a caterer, check guests in with a list and wristbands, follow fire code capacity regulations, serve only those who are 21. Chapter will review the Policy with members prior to hosting an event. Chapter will also review inter/national policy as it relates to social events.
- Any co-hosts must be on your event registration form and attend the pre-event meeting with SFL
- Chapter will set an expectation that chapter members will proactively intervene to increase event safety

- Social chairs and sober monitors for an event must complete the Environmental Health & Safety Crowd Manager training once a semester prior to an event; CU Learn Website: <https://culearn.cornell.edu/>; Course Number: EHS 5340.m-Management Crowd Manager Training
 - Certificate of Completion needs to be shown
- House manager must complete the Environmental Health and Safety Fire Safety training once a semester and prior to events (and must be present at event)
 - CU Learn: <https://culearn.cornell.edu/>; Course Number: EHS 5331 Fire Prevention Training for Sororities and Fraternities
 - Certificate of Completion needs to be shown

Complete After Event

- Debrief with chapter about how the first event went
- Meet with SFL to debrief
 - Bring a guest list to the meeting
 - Be prepared to discuss BYOB, guestlist, and sober monitors
 - Chapter advisor must also participate in meeting

We, the chapter leaders, have carefully reviewed all steps listed on this document. We are committed to creating a safer environment for our peers who visit our houses for social events. We want our chapters to be safe places where others feel comfortable, and we stand against sexual violence and poor risk management practices that can lead to dangerous situations. We agree to adhere to these plans for spring 2023, and we understand if we fail to uphold these expectations, we may be restricted from holding future social events. The chapter advisor must also email SFL (greeks@cornell.edu) to confirm they have participated in this re-commitment with the chapter. (Your executive board and advisor should sign, as well as your risk chair and social chars)
